



GRADUATE SCHOOL OF NATURAL AND APPLIED SCIENCES

ORIENTATION & GRADUATE ADVISOR INFORMATIVE MEETING

FALL 2021



Graduate School of Natural and Applied Sciences

- We are located on the 1st floor of Engineering Building
- **Director:**
Prof. Şebnem Baydere, Office: A303
- **Deputy Directors:**
Assoc. Prof. Erde Can Şafak, Office: A809 (Ext: 2775)
Assist. Prof. Onur Cam Namlı, Office: A712(Ext:1408)
- **Secretary:** Tülay Dalgıç, Office: A304 (Ext: 1491), tdalgic@yeditepe.edu.tr
- **Student Affairs:**
Tuba Gençer, Office: A302 (Ext: 1492), tuba.gencer@yeditepe.edu.tr
Hakan Metin, Office: A302 (Ext: 1492), hakan.metin@yeditepe.edu.tr
Gizem Dinç, Office: A302 (Ext: 1491-1492), gizem.dinc@yeditepe.edu.tr
Güngör Koçak, Office: A302 (Ext: 1491-1492), gungor.kocak@yeditepe.edu.tr

Graduate School of Natural and Applied Sciences



- Yeditepe University has aimed to become a research institution by continually raising the quality of undergraduate and graduate education since being founded in 1996-97. The strategic goal of GSNAS is to increase the ratio of graduate students in the student body by offering highly qualified graduate programs in science and engineering.
- The School is currently offering **27 graduate programs; 17 MSc** and **10 doctorate programs** under **16 separate departments**.

Graduate School of Natural and Applied Sciences



M.Sc. Programs

Architecture*
Biotechnology
Biomedical Engineering*
Chemical Engineering
Civil Engineering
Computer Engineering
Electrical and Electronics Engineering
Industrial and Systems Engineering
Materials and Nanotechnology Engineering
Mathematics*
Mechanical Engineering
Physics
Urban Design and Landscape Architecture*
(With-thesis(English)) (Without-thesis(Turkish))

Multidisciplinary Programs:

Data Science*
Sustainable Built Environment (Without-thesis)
Sustainable Energy*
Design and Innovation for Sustainable Food
Systems*

**Also have non-thesis options*

Doctorate Programs

Architectural Studies
Biotechnology
Chemical Engineering
Computer Engineering
Electrical and Electronics Engineering
Industrial and Systems Engineering
Materials and Nanotechnology Engineering
Mathematics
Mechanical Engineering
Physics

350 Current M.Sc. Students

248 Current Ph.D. Students

More than **700** Alumni

140 Ph.D. Graduates

601 M.Sc. Graduates



Welcome to GSNAS

- Make sure you meet and talk with your academic advisor about the program requirements before starting to register any course. You can learn your advisor's name from OBS.
- You can find all necessary information you need on our website: <https://fbe.yeditepe.edu.tr/en> OR <https://fbe.yeditepe.edu.tr/tr>
- For program information (program coordinator, curriculum, course information(*Bologna Information etc*)), visit the Academic Programs page <https://fbe.yeditepe.edu.tr/en/programlar>
- You can download all petitions and forms from the Students menu <https://fbe.yeditepe.edu.tr/en/petitions-and-forms>
- You can get details of the MSc and PhD Processes and Thesis Submission Process under the Students menu as well.



- Petitions and Forms
- Elective Course Pool
- Thesis Guidelines
- Current Curriculum
- MSc Process
- PhD Process
- Thesis Submission

Petitions and Forms

Petitions submitted to the Graduate School of Natural and Applied Sciences are evaluated by the end of the same month.

General:

- [STUDENT CERTIFICATE REQUEST FORM](#)
- [A0.1: APPLICATION FORM](#)
- [A0.2: GUEST STUDENT APPLICATION FORM](#)
- [A0.3: REFERENCE FORM](#)
- [A0.3: SPECIAL STUDENT FORM](#)
- [A1: ACADEMIC ADVISOR CHANGE FORM](#)
- [A2: COURSE REPLACEMENT FORM](#)
- [A3: LEAVE OF ABSENCE FORM](#)
- [A4: WITHDRAWAL FORM](#)
- [A5: MAKEUP PETITION](#)
- [A6: PETITION TO WITHDRAW FROM A PROGRAM](#)
- [A7: COURSE REGISTRATION FORM](#)
- [A8: THESIS FORMAT CHECK LIST](#)
- [A9: REMEDIAL COURSE PROGRAM REGISTRATION FORM](#)
- [SIMILARITY REPORT](#)



Petitions and Forms

Petitions submitted to the Graduate School of Natural and Applied Sciences by the 12th of each month are evaluated by the end of the same month.

General:

- STUDENT CERTIFICATE REQUEST FORM
- A0.1: APPLICATION FORM
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- A6: PETITION TO WITHDRAW FROM A PROGRAM
- A7: COURSE REGISTRATION FORM
- A8: THESIS FORMAT CHECK LIST
- A9: REMEDIAL COURSE PROGRAM REGISTRATION FORM
- A10: THESIS SIMILARITY REPORT

M.Sc. Forms:

- M1: M.Sc. THESIS PROPOSAL FORM
- M2: M.Sc. THESIS ADVISOR CHANGE / CO-ADVISOR APPOINTMENT – CHANGE FORM
- M3: M.Sc. THESIS COMMITTEE APPOINTMENT FORM
- M4: M.Sc. THESIS DEFENSE MEETING REPORT
- M5: M.Sc. THESIS APPROVAL PAGE
- M6: M.Sc. THESIS TITLE CHANGE FORM



Petitions and Forms

Ph.D. Forms:

- D1: Ph.D. THESIS ADVISOR PROPOSAL FORM
- D2: Ph.D. QUALIFYING EXAM COMMITTEE PROPOSAL FORM
- D3: Ph.D. QUALIFYING EXAM REPORT
- D4: Ph.D. THESIS REVIEW COMMITTEE PROPOSAL FORM
- D5: Ph.D. THESIS PROPOSAL MEETING REPORT
- D6: Ph.D. THESIS REVIEW MEETING REPORT
- D7: Ph.D. THESIS DEFENSE COMMITTEE PROPOSAL FORM
- D8: Ph.D. THESIS DEFENSE MEETING REPORT
- D9: Ph.D. THESIS APPROVAL PAGE
- D10: Ph.D. THESIS ADVISOR CHANGE / CO-ADVISOR APPOINTMENT – CHANGE FORM
- D11: Ph.D. THESIS TITLE CHANGE FORM

Thesis Format Control Form:

- E1: THESIS FORMAT CONTROL FORM

Student Follow Up Forms can be reached based on the academic year students enrolled below:

[Click here](#) for 2019 – 2020 Academic Year and beyond.

[Click here](#) for 2018 – 2019 Academic Year.

[Click here](#) for 2016 – 2017 and 2017 – 2018 Academic Year.

[Click here](#) before 2016 – 2017 Academic Year

Current Curriculums



← → ↻ https://fbe.yeditepe.edu.tr/en/current-curriculum

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Current Curriculum

- Computer Engineering MSc
- Computer Engineering PhD
- Computer Engineering PhD on BSc.
- Biomedical Engineering MSc (non-thesis)
- Biomedical Engineering MSc (with-thesis)
- Electric and Electronics Engineering MSc
- Electric and Electronics Engineering PhD
- Electric and Electronics Engineering PhD on BSc.
- Industrial and Systems Engineering MSc
- Industrial and Systems Engineering PhD
- Industrial and Systems Engineering PhD on BSc.

https://fbe.yeditepe.edu.tr/en/current-curriculum

Thesis Format Documents



**YEDİTEPE
UNIVERSITY**
GRADUATE SCHOOL OF
NATURAL AND APPLIED SCIENCES



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[About Us](#) ▾ [Application](#) [Academic Programs](#) [Thesis Archive](#) ▾ [Student](#) ▾ [Documents](#) ▾ [Contact](#) ▾

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Thesis Guidelines

[Word Version of Thesis and Guidelines](#)

[Latex Version of Thesis and Latex Guidelines](#)

[Hard-bound Copy of Thesis](#)

[Sample Thesis Approval Pages](#)

[M.Sc. Sample Theses](#)

[Ph.D. Sample Theses](#)

[Format for Thesis Defense Announcement](#)



Anouncement

All graduate students registered to a Thesis Program must take an ORCID through YÖKSİS (<http://yoksis.gov.tr/>) or enter their ORCID number to their YÖKSİS account.

YÖKSİS üzerinden ORCID alınması ya da ORCID numaralarının YÖKSİS'e girilmesi işlem adımları

1. <http://yoksis.gov.tr/> adresinden kullanıcı adınız ve şifreniz ile giriş yapın.
2. **Personel işlemleri** sekmesinden **Özgeçmiş işlemleri > Özgeçmiş oluşturma** yolunu takip edin.
3. Çıkan ekrandan **Kişisel bilgiler** butonuna tıklayın.
4. Kişisel bilgiler ekranının üçüncü sekmesi olan **YÖK Akademik** sekmesini açın.
5. Bu sekmeden mevcut ORCID numaranızı ilgili alana girebilir ya da ORCID al butonuna tıklayarak ORCID alabilirsiniz.
6. Bu işlemler sonrasında Değişiklikleri Kaydet butonuna tıklayın



Anouncement

All graduate students registered to a Thesis Program must take an ORCID through YÖKSİS (<http://yoksis.gov.tr/>) or enter their ORCID number to their YÖKSİS account.

1. Enter <http://yoksis.gov.tr/> using your **Username and Password**
2. Use **Personel işlemleri** , select **Özgeçmiş işlemleri > Özgeçmiş oluşturma**
3. Select **Kişisel bilgiler.**
4. Select **YÖK Akademik** section in **Kişisel bilgiler.**
5. You can enter your ORCID number here or take an ORCID number through using the ORCID al button.
6. Then select **Değişiklikleri Kaydet** button



RULES and REGULATIONS



Graduate School of Natural and Applied Sciences

- **MSc:** 7 Courses (core and elective courses) + Seminar Course(NC) + Thesis: *Courses have to be completed in 4 semesters, Min. CGPA: 3.00 out of 4.00*
- **PhD (After MSc):** 7 Courses (core and elective courses) + Seminar Course(NC) + Must pass Qualifier Exam + Thesis: *Courses have to be completed in 4 semesters, Min. CGPA: 3.00 out of 4.00*
- **PhD (After BS):** 14 Courses (core and elective courses) + Seminar Course(NC) + Must pass Qualifier Exam + Thesis: *Courses have to be completed in 6 semesters, Min. CGPA: 3.00 out of 4.00*
- **PhD Graduation Requirement** : In addition to the minimum requirements ruled by the regulations, in order to graduate from the PhD program of the GSNAS, there must be at least one article accepted to be published in a journal cited in one of the following indexes: SCI, SCIE, DAAI, SSCI, AHCI or that is in the Q1 or Q2 group (Scimago Journal Ranking) (Q1, Q2 or Q3 group for a PhD candidate in Mathematics program)
(Valid for students who took the PhD qualifier exam in Spring 2020 or later)

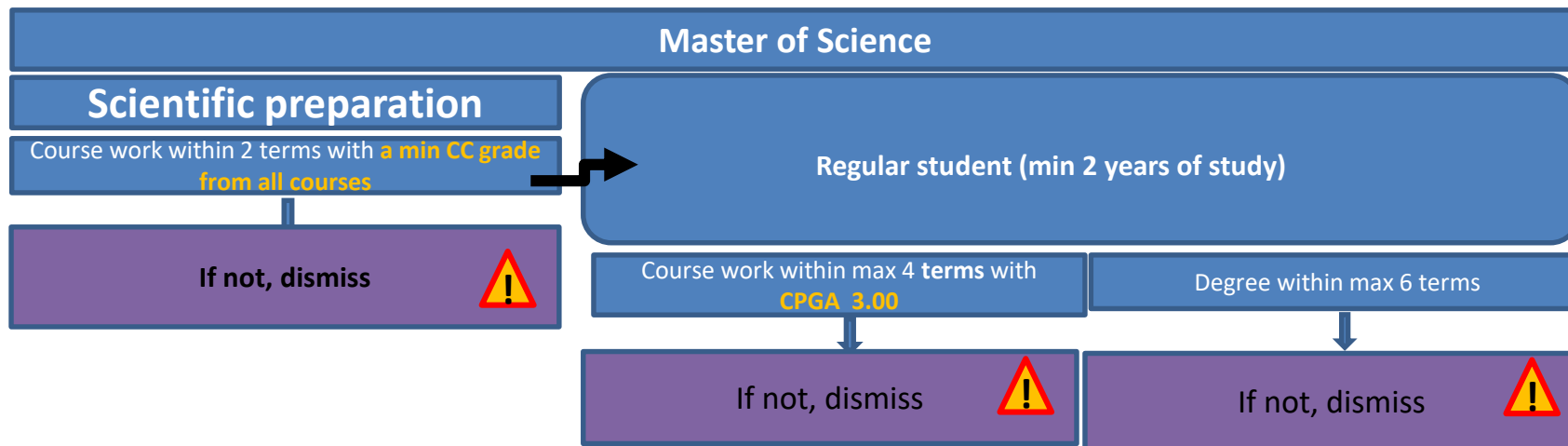


Important Points (Dismissal Procedure)




- MSc
 1. Cannot complete course work within 4 terms with CGPA of 3.00
 2. Cannot complete courses and thesis in max. 3 years



Important Points (Dismissal Procedure)



MSc Student Name:

	prep1	prep2	dismiss	1st term	2nd term	3rd term	4th term	dismiss	5th term	6th term	dismiss
Course work					Thesis advisor & proposal						
Thesis							Every term of the thesis period , register XXX 600				

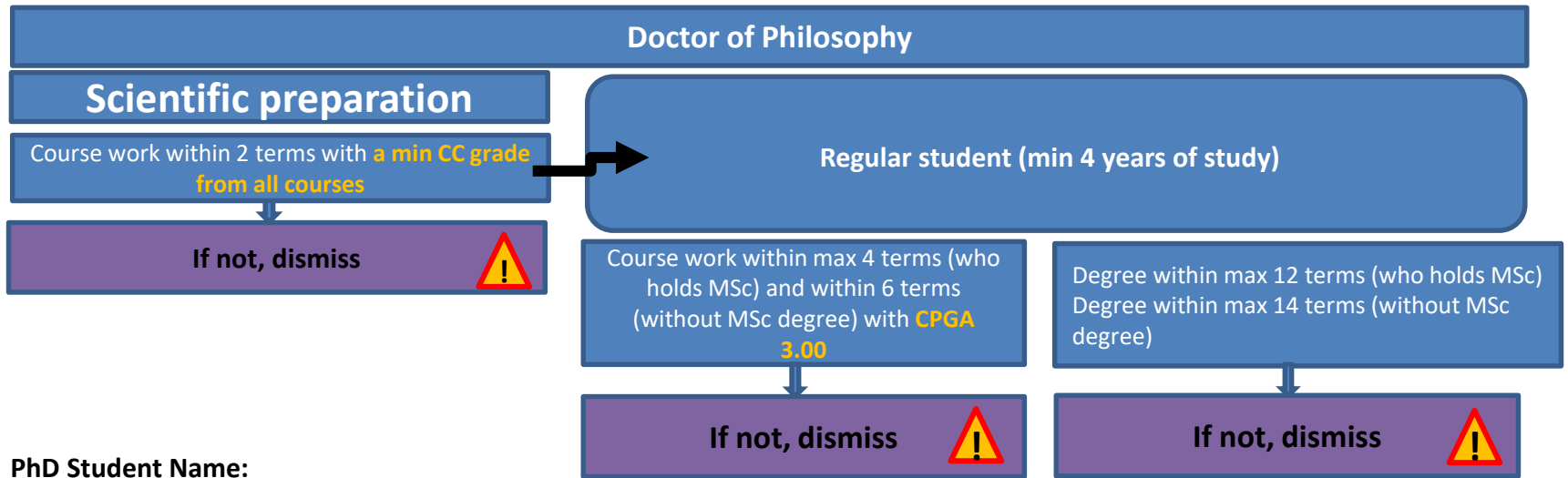
Important Points (Dismissal Procedure)

- **PhD**





1. Cannot complete course work within 4 terms (who holds MSc) and within 6 terms (without MSc degree) with CGPA of 3.00
 2. Cannot pass the qualifying exam twice
 3. Gets Fail (unsatisfactory) in 2 successive or 3 thesis progress reports in total
 4. Cannot complete courses and thesis in max. period (12 terms , who holds MSc) (14 terms , without MSc degree)
- ***For students who took PhD qualifier exam in Spring 2020 or will take later***

In addition to the minimum requirements ruled by the regulations, in order to graduate from the PhD program of the GSNAS, there must be at least one article accepted to be published in a journal cited in one of the following indexes: SCI, SCIE, DAAI, SSCI, AHCI or that is in the Q1 or Q2 group (Scimago Journal Ranking) (Q1, Q2 or Q3 group for a PhD candidate in Mathematics program)

Important Points (Dismissal Procedure)



PhD Student Name:
(who holds MSc)

	P r e p 1	P r e p 2	Dismiss	1st term	2nd term	3rd term	4th term	dismiss	5th term	6th term	dismiss	7th term	8th term	9th term...	12th term
Course work					Appointment of Thesis advisor				Qualifying Exam if passed, appointment of TIK	Qualifying Exam if passed, appointment of TIK					
Thesis				Every term of the thesis period , register XXX 700. Before registering XXX 700, take XXX 690								TIK	TIK	TIK	



Seminar Courses (*XXX590 - XXX690*)

- *Non credit seminar courses must be successfully completed within 4 terms. (Pass/Fail)- YÖK dismissal rule.*

Rules for Registering Seminar Courses :

Must have submitted the following forms:

- ***XXX590 - MSc Thesis Proposal Form (M1)***
- ***XXX690 - PhD Thesis Supervisor Appointment Form (D1)***

Note : A 4 weeks -Academic Writing Workshop is organized by the Grad School Administration every term (in Oct-Nov. and March). Lectures are given by the University's Writing Center.



Academic Writing



For the attention of **students registered to xx590 /xx690 Seminar courses** in Fall 2021

A 4-weeks Academic Writing Workshop is organized as a part the seminar courses.

Attendance is obligatory.

Workshop days: November 1st, 15th, 22nd, 29th (Mon)

Hrs: 4:00-6:00pm

Lectures will be given online



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Graduate School Calendar for 2021 Spring Term



Academic Calendar



Online Application



OBS

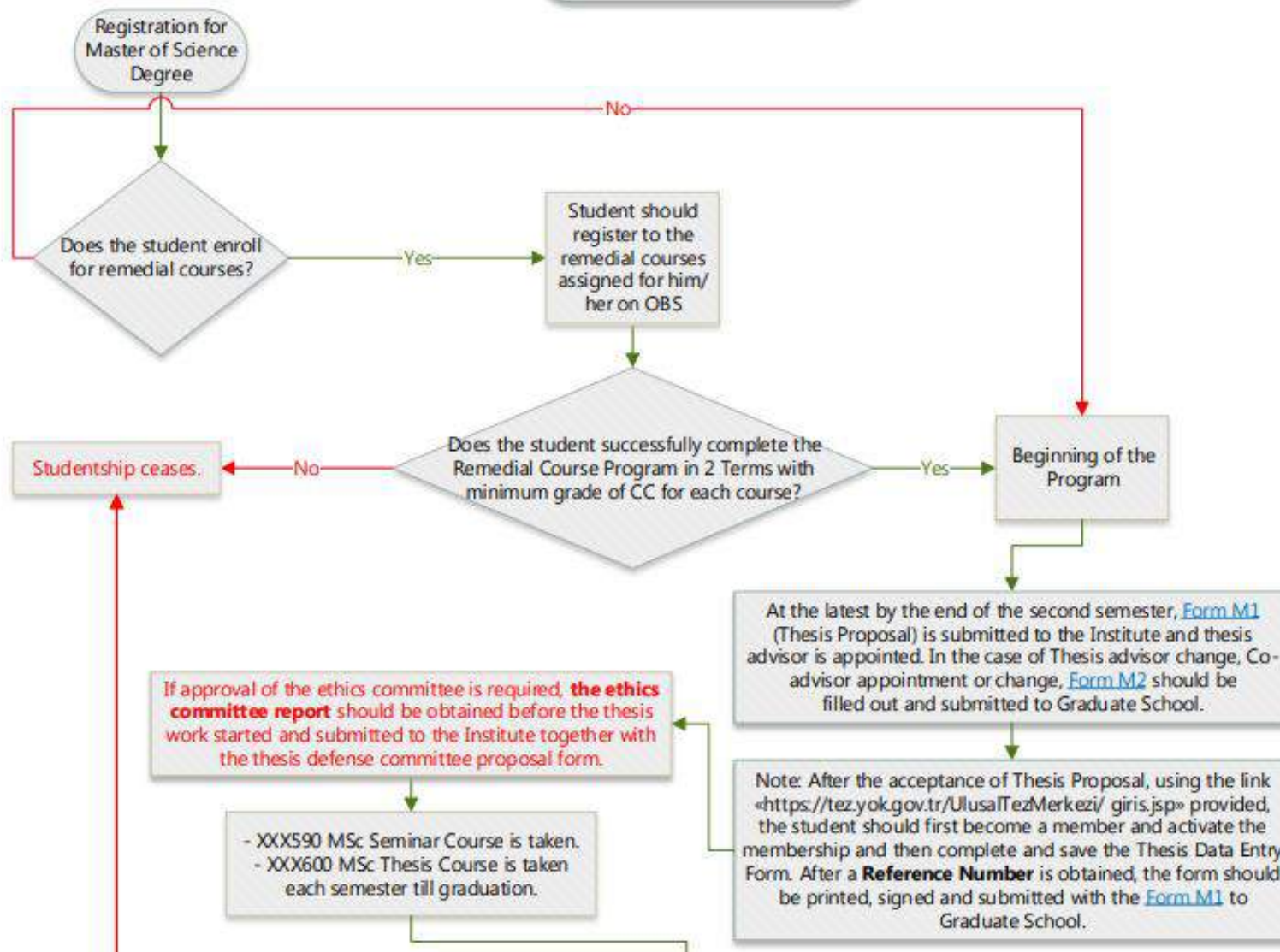


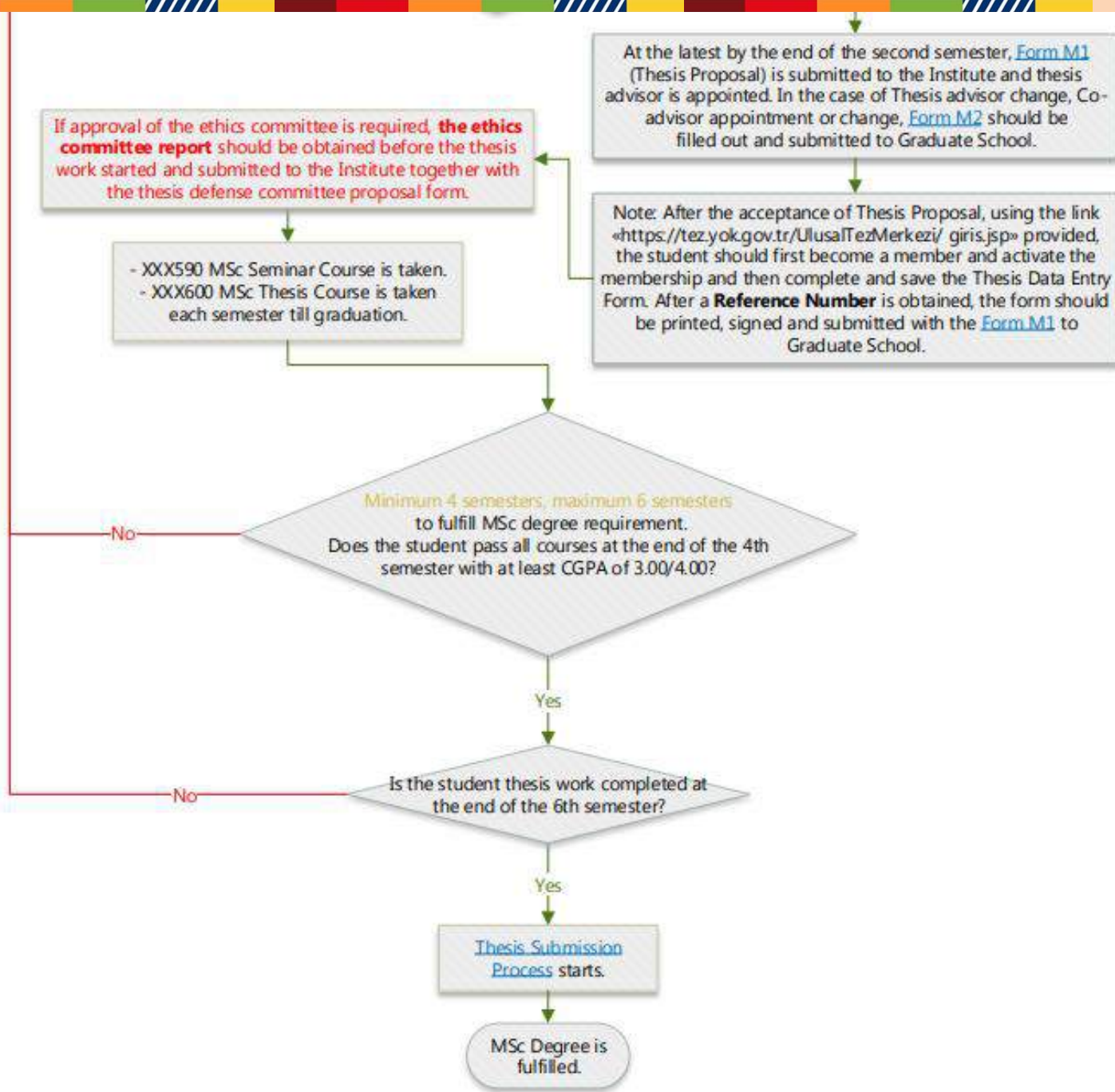
International Office

MSc Process

Revision Date: 26.07.2019

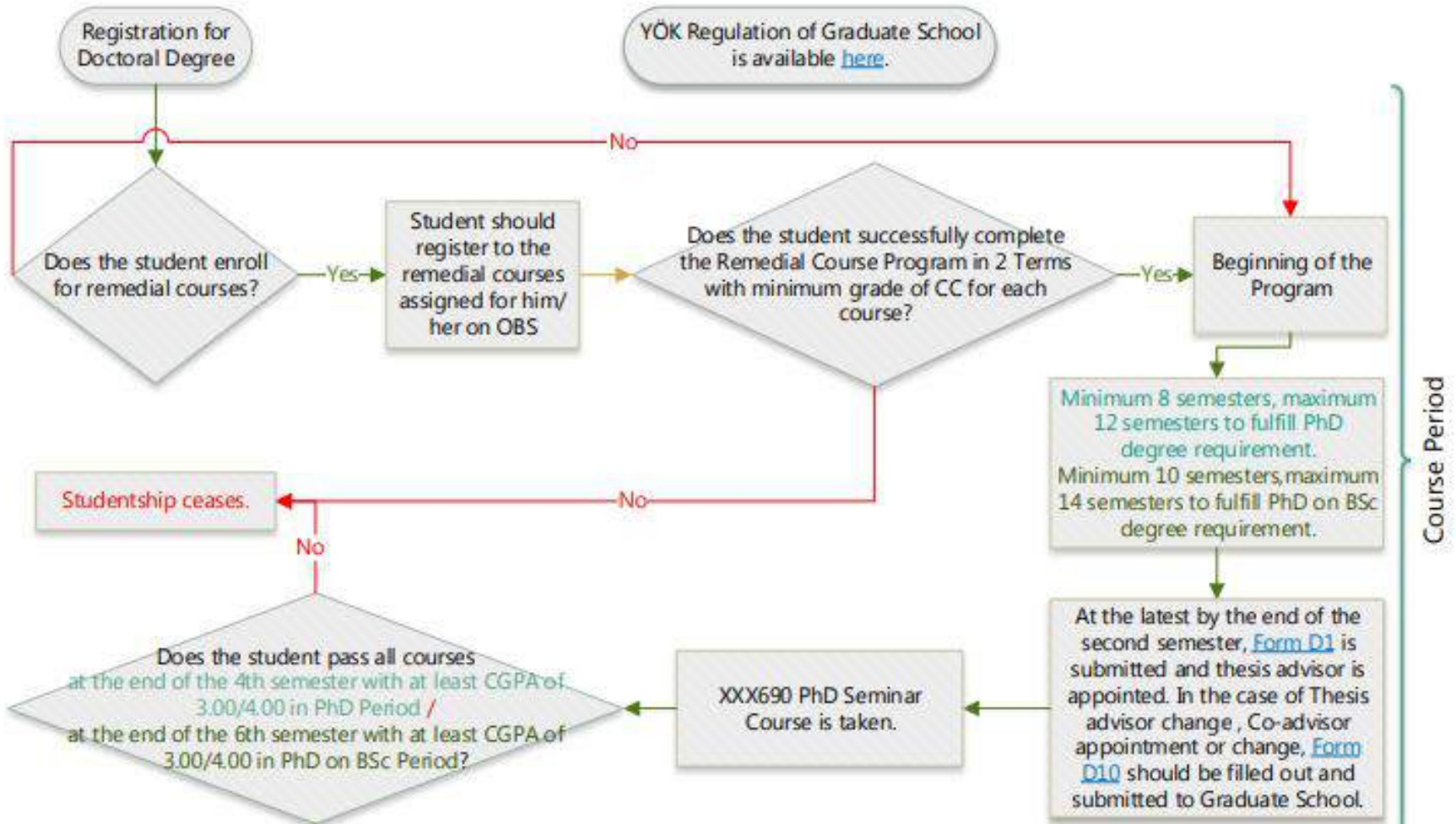
YÖK Regulation of Graduate School is available [here](#).

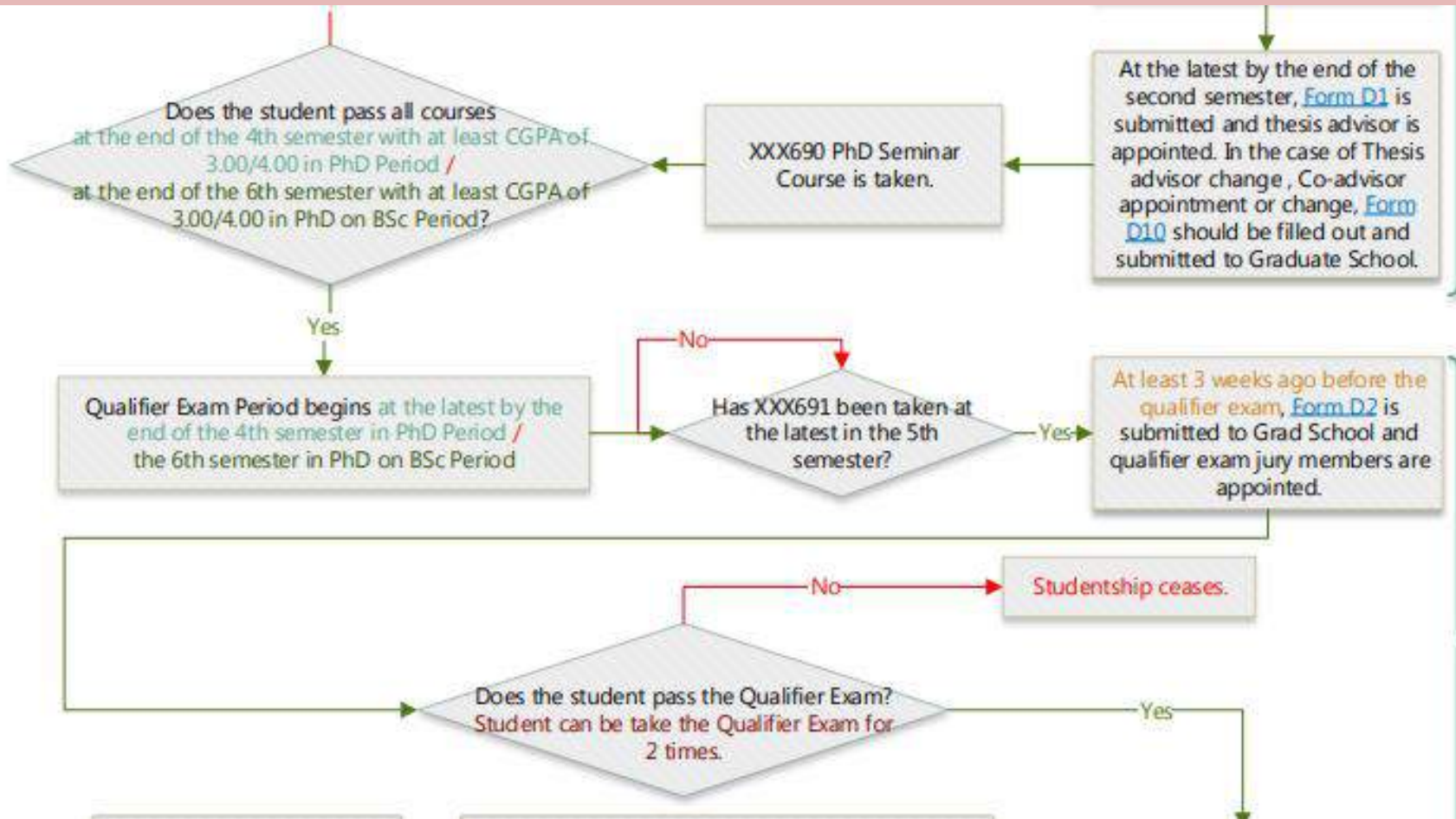




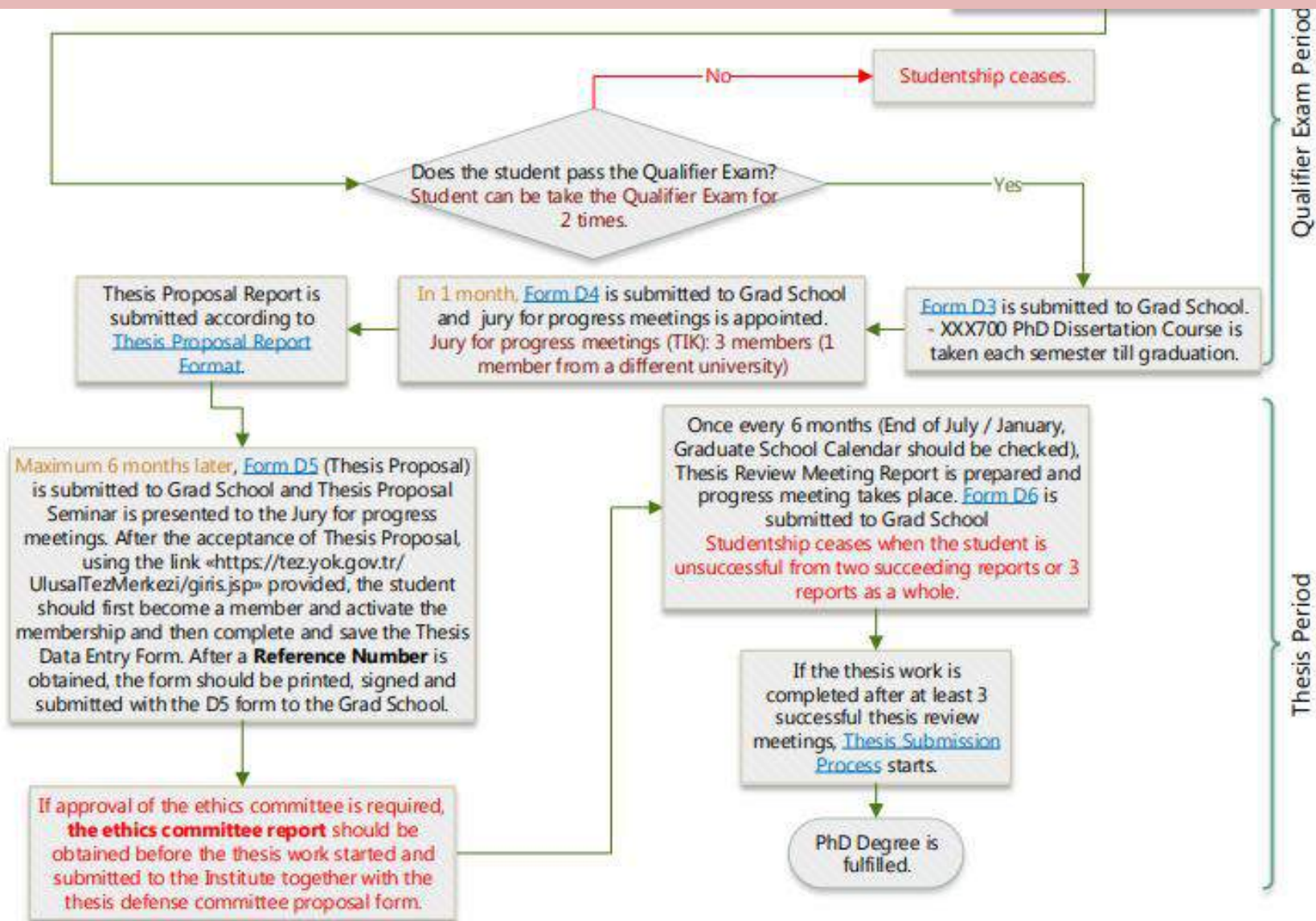
PhD Process

Revision Date: 26.07.2019





Qualifier Exam Period





PREPARATION OF THESIS

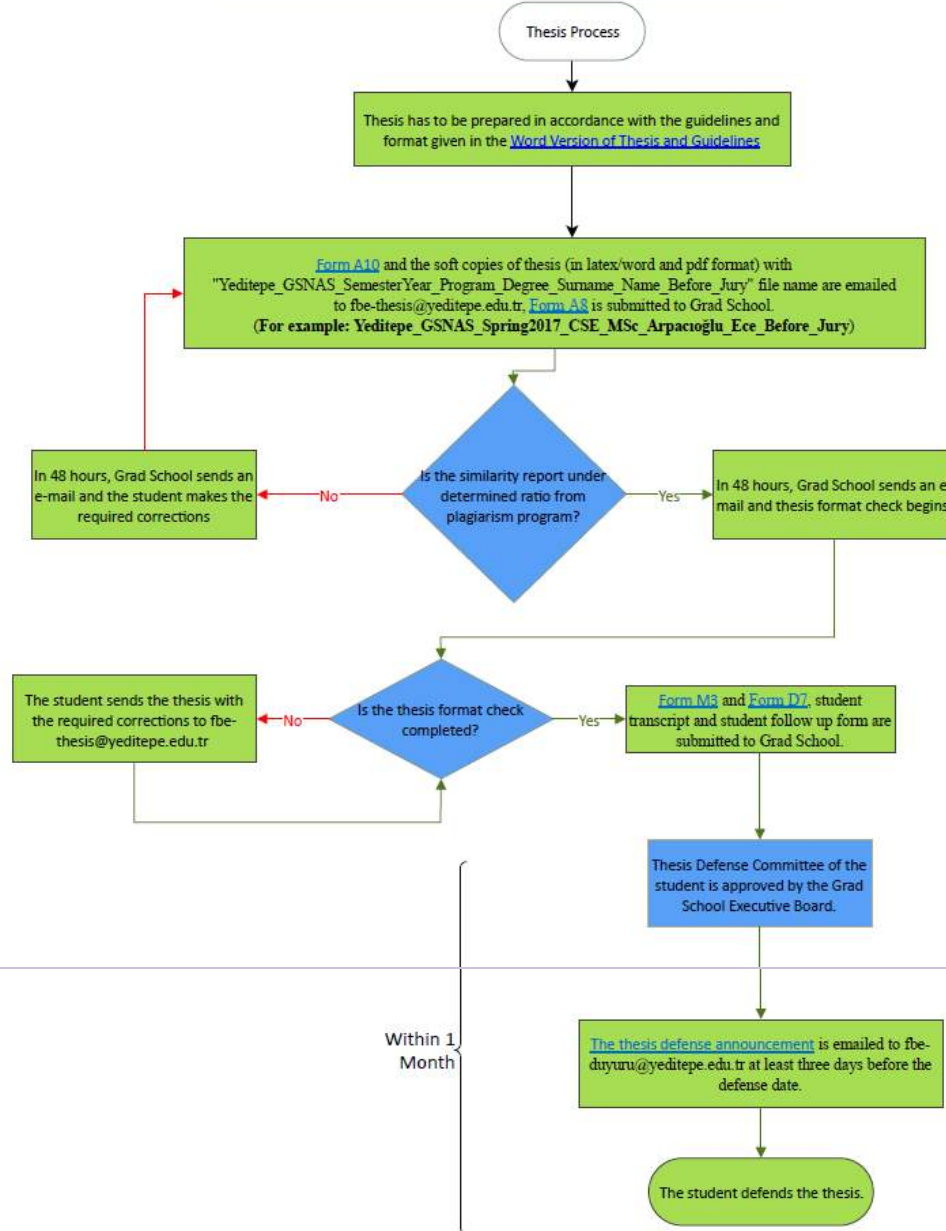
Please prepare your thesis in accordance with the guidelines and format given in the [Word Version of Thesis and Guidelines](#) document available in Thesis Guidelines link under the Students menu on our website.

**Format document is updated regularly, please use the current (updated) version of the format document!*

Student : ■
Grad School : ■

Thesis Submission Process Before Thesis Defense

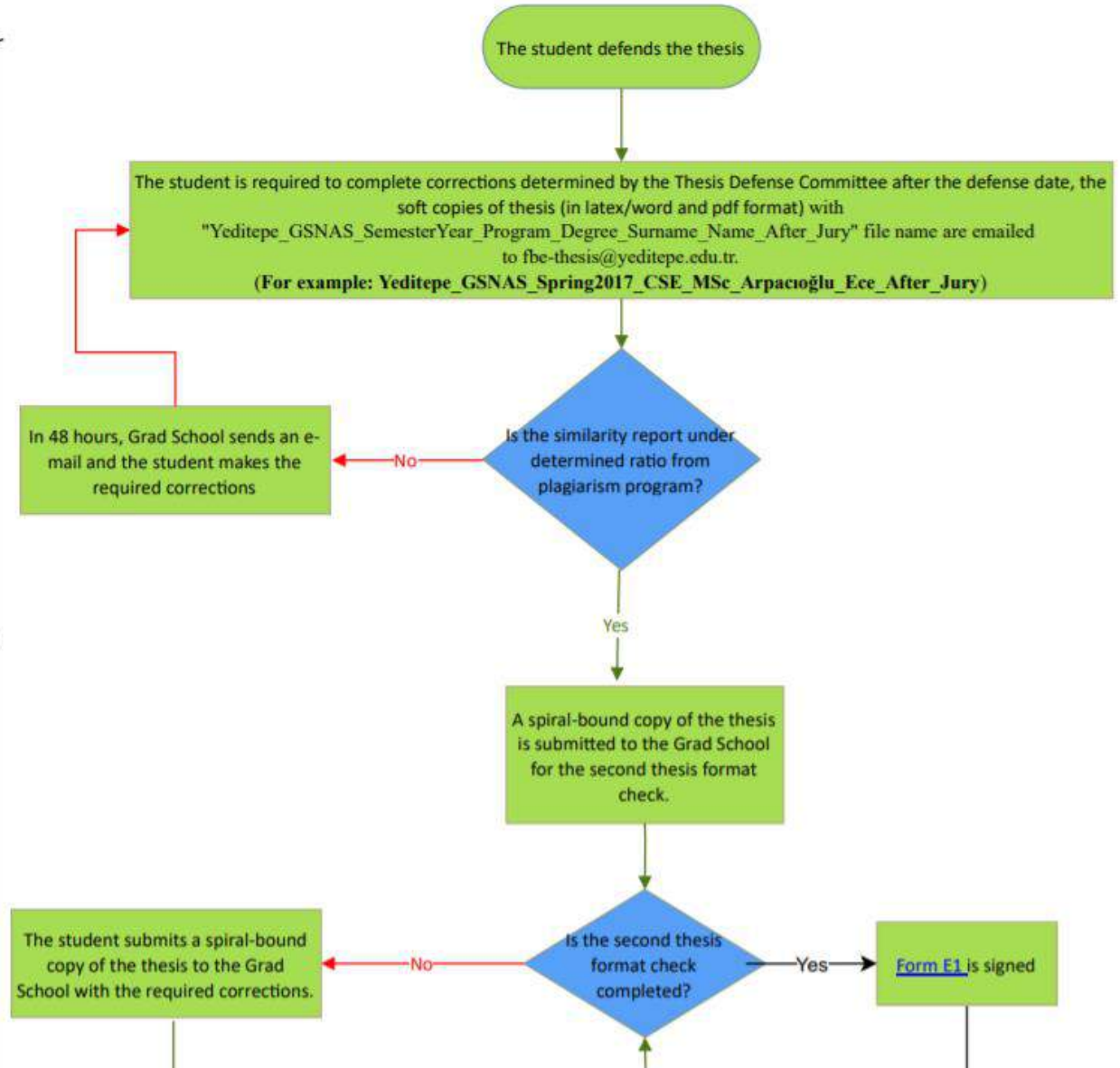
Revision Date: 17.06.2020



Thesis Submission Process After Thesis Defense

Student : ■
Grad School : ■

Within 1 Month



The student submits a spiral-bound copy of the thesis to the Grad School with the required corrections.

Is the second thesis format check completed?

Form E1 is signed

Hard-bound copy of the thesis (Format approved by the GSNAS), Form E1, 3 Cds, Turkish thesis approval page, Thesis data entry form are submitted to Grad School.

i. Hard-bound copy of the thesis with original signatures by the Thesis Defense Committee (Format of Hard Bound)

ii. If changes in thesis title and topic have been made, using the link «<https://tez.yok.gov.tr/UlusalTezMerkezi/giris.jsp>» provided, the student should update and save the Thesis Data Entry Form. After a **Reference Number** is obtained, the form should be printed, signed and submitted to the Grad School.

iii. Turkish thesis approval page (For PhD: Form D9, For MSc: Form M5)

iv. Request Form for Postponing the Publication of Thesis (Optional)

v. Plagiarism Declaration Page With Original Signature (Also present in hard-copy thesis)

v.i CD that contains the following files (3 copies are named by "Name Surname, **Reference Number**")

a. Thesis copy in pdf format (is named by "**Reference Number**"). Thesis approval page should not include signatures of the jury members.

b. English abstract of the thesis in pdf format

c. Turkish abstract of the thesis in pdf format

i. Tez Savunma Jürisi tarafından imzalanan ıslak imzalı ve ciltli tez ([Cildin formatı](#)).

*ii. Tez konusunda değişiklik yapılmış ise «<http://tez.yok.gov.tr/UlusalTezMerkezi/giris.jsp>» link üzerinden Tez Veri Giriş Formunda gerekli güncelleme yapılmalı, **Referans Numarası** alındıktan sonra formun basılarak imzalanmış hali Enstitü'ye teslim edilmelidir.

iii. Türkçe tez onay sayfası (Doktora için: [Form D9](#), Yüksek Lisans için: [Form M5](#)).

iv. Tezlerin Erişime Kapatılması Talep Formu (İsteğe bağlı)

v. Islak İmzalı İntihal Beyan Sayfası (Tezde de bulunan)

vi. Aşağıdaki dosyaları içeren CD (3 kopya, "Ad Soyad **Referans Numarası**" ile isimlendirilmiş)

Referans numarası Ulusal Tez Otomasyon sistemine Tez Veri Girişi yapıldığında alınan numaradır.

a. Tezin pdf formatında kopyası ("Referans Numarası" ile isimlendirilmiş), Tez onay sayfası ıslak imzaları içermemelidir.

b. İngilizce tez özetinin pdf formatında kopyası

c. Türkçe tez özetinin pdf formatında kopyası

*Lisansüstü tezlerin erişime açılmasının ertelenmesi

(1) Lisansüstü teze ilgili patent başvurusu yapılması veya patent alma sürecinin devam etmesi durumunda, tez danışmanının önerisi ve enstitü anabilim dalının uygun görüşü üzerine enstitü veya fakülte yönetim kurulu iki yıl süre ile tezin erişime açılmasının ertelenmesine karar verebilir.

(2) Yeni teknik, materyal ve metotların kullanıldığı, henüz makaleye dönüşmemiş veya patent gibi yöntemlerle korunmamış ve internetten paylaşılması durumunda 3. şahıslara veya kurumlara haksız kazanç imkanı oluşturabilecek bilgi ve bulguları içeren tezler hakkında tez danışmanının önerisi ve enstitü anabilim dalının uygun görüşü üzerine enstitü veya fakülte yönetim kurulunun gerekçeli kararı ile altı ayı aşmamak üzere tezin erişime açılması engellenebilir.

Gizlilik dereceli tezler

(1) Ulusal çıkarılan veya güvenliği ilgilendiren, emniyet, istihbarat, savunma ve güvenlik, sağlık vb. konulara ilişkin lisansüstü tezlerle ilgili gizlilik kararı, tezin yapıldığı kurum tarafından verilir. Kurum ve kuruluşlarla yapılan işbirliği protokolü çerçevesinde hazırlanan lisansüstü teziere ilişkin gizlilik kararı ise, ilgili kurum ve kuruluşun önerisi ile enstitü veya fakültenin uygun görüşü üzerine üniversite yönetim kurulu tarafından verilir. Gizlilik kararı verilen tezler Yükseköğretim Kuruluna bildirilir.

(2) Gizlilik kararı verilen tezler gizlilik süresince enstitü veya fakülte tarafından gizlilik kuralları çerçevesinde muhafaza edilir, gizlilik kararının kaldırılması halinde Tez Otomasyon Sistemine yüklenir

Yukarıda belirtilen durumlar dışında tez enstitü tarafından Tez Otomasyon Sistemine yüklenecektir.

Graduate School of Natural and Applied Sciences



Important Reminders:

- Please check **academic calender of the Graduate School for deadlines.**
 - Please make sure that we have your current contact information (email, telephone and address).
-
- Please register every semester regarding of your stage in the program (qualifying, proposing, thesis etc.)



<http://yeditepe.edu.tr/institutes/science-engineering>

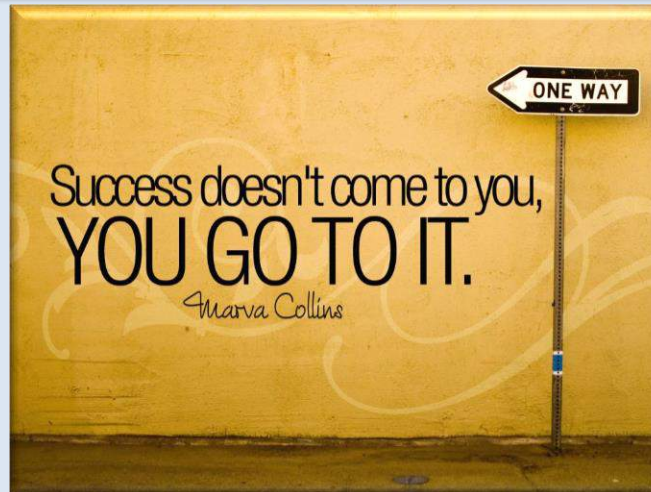
<http://yeditepe.edu.tr/enstituler/fen-bilimleri-enstitusu>

<http://fbe.yeditepe.edu.tr>

Do not forget to follow us on facebook and twitter!

<https://www.facebook.com/YeditepeFenBilimleriEnstitusu>

https://twitter.com/yeditepe_fbe





Notes for Graduate Advisors

New Rules and Regulations

- Thesis Data Entry to Ulusal Tez Veri Merkezi
- 590/690 Graduate Seminar course registration rules
- Ethics Approval Committee Report
- Thesis Examining Committee and Thesis Approval Pages if there is Co-Supervisor
- PhD Graduation Requirement (*For students who took PhD qualifier exam in Spring 2020 or beyond*)



Seminar Courses

- *Non credit seminar courses must be successfully completed within 4 terms. (give only Pass/Fail)- YÖK dismissal rule.*

Rules for Registering Seminar Courses :

Must have submitted the following forms:

- ***XXX590 - MSc Thesis Proposal Form (M1)***
- ***XXX690 - PhD Thesis Supervisor Appointment Form (D1)***

Note : 4 weeks Academic Writing in April (by Writing Center)



OBS password: Grad Scool

- *'Student registration form'* for scientific prep. courses
- For regular courses: registration is online: use OBS

Prep. Courses:

Max 2 semesters

The protocol which lists the classes should be submitted to and approved by Grad School before the registration for classes starts

In the protocols, classes should be listed separately for each semesters.

ACADEMIC ADVISORS

Please make sure you have a copy of the protocol and the student is taking the correct courses.



OBS password: Grad Scool

Course Requirements:

M.Sc. with thesis:

7 courses, 21 credits, 1 seminar (max 2 undergrad. level courses)

Students have to repeat courses with a grade lower than **CC**.

M.Sc. without thesis:

10 courses, 30 credits (max 3 undergrad. level courses)

Ph.D.:

with an M.Sc. degree: 7 courses, 21 credits (seminar)

without an M.Sc. Degree: 14 courses, 42 credits, 1 seminar

Students **cannot register** for Ph.D. Dissertation (xxx700) until all the *coursework* is finished and *Qualifier Exam* is succeeded.

Students have to repeat courses with a grade lower than **CB**.

M.Sc. Process-Notes



- When can a student register for M.Sc. Thesis (xxx600) ?

After completing at least **4 courses** and submitting the **proposal (form M1)**

- **Maximum 2 courses** can be taken with M.Sc. Thesis
- **Student Cannot register for ONLY** M.Sc. Thesis if there are still courses to take.
- What is the min. number of semesters a student must register for M.Sc. Thesis (xxx600)? **2 semesters**
- Can thesis advisor give **F** for M.Sc. Thesis for any reason? **NO!!!**

The only grade for xxx600 is **X**

It will be converted to P (pass) after the defense.

- **ACADEMIC ADVISORS** : Please make sure the grade for the M.Sc. Thesis is **X** on the transcript for each semester the student registers

- **Appointment of Thesis Jury (form M3)**

Jury members: 3 permanent + 2 substitute

Permanent members:

Thesis advisor

At least one **from another university**

If there is a co-advisor in the jury, there should be 5 members!

(For 5 members, two members from another university)

Defense cannot take place before Grad School approves the Jury

- **Thesis Defense (form M4 & M5)**

- Minor corrections must be finished and thesis must be submitted within max 1 month

- If major corrections, thesis must be defended again in max 3 months

PhD Process-Notes



QUALIFIER EXAM

- Registration for **XXX691** should be either in the **last semester of classes** or the **following semester**.
- There shouldn't be an unregistered semester.
- What if the student registers for XXX691 but did not take it at that semester?

Student will get an '**X**' and register for the course again in the following semester.

- What if the student fails the exam?

Student will get an '**X**', register for the course again in the following semester and take the exam again.

- **Appointment of qualifier exam jury** (form D2)

(5 members, 2 jury members should be from another university)

- Qualifier Exam **cannot take place** before Grad School approves the Jury .
- Qualifier exams should be completed within the dates announced on Grad School calendar.
- Qualifier exam is composed of a **written** exam, followed by an **oral** exam.
- Students with an M.Sc. Degree are required to take this exam by the **5th** semester.
- Students without an M.Sc. Degree are required to take this exam by the **7th** semester.
- **ACADEMIC ADVISORS**
- Students cannot register for Ph.D. Thesis- xxx700 before passing their qualifier exams.
- If the qualifier committee requires the student to take classes, they should be taken **NC**.
- If student fails, in the following semester s/he needs to register to xxx691 and take the exam again.
- **THESIS ADVISORS**
- The grade for Ph.D. Thesis- – xxx700 will be **X**, as long as the student continues his/her thesis. It will be **P** (pass) after the defense.

PhD Process Notes- Continued



- **Appointment of jury for progress meetings (TIK)**
- **THESIS ADVISORS:** Please make sure to submit form D4 to appoint the TIK jury **within a month** after the qualifier exam
- **Jury: 3 members (same jury for all meetings)**
 - Thesis advisor
 - One from the same university
 - One from another university

Co-advisors can not be in the jury for the progress meetings

- Progress meetings **cannot take place** before Grad School approves the Jury
- **Proposal Meeting(form D5)**
- Student needs to defend the proposal **in front of the committee (TIK)**.
- Before the meeting, student needs to submit a written proposal to the committee.
- **Progress meetings(form D6)**
- Progress meetings should be done **every 6 months** once the proposal is approved (**2 reports in a year**).
- Before the meeting, student needs to submit a progress report to the committee (TIK).
- Student needs to explain the progress **in front of the committee (TIK)**.

(Check Grad School calendar for TIK report deadlines)

- **Appointment of Thesis Jury(form D7)**
- **Jury members:** 5 permanent + 2 substitute

Permanent members:

3 members of progress meeting jury (TIK)

At least two from another university

If there is a co-advisor, co advisor can not be in the examining committee, but can join the jury without a right to vote.

PhD Process Notes- Continued



For students who took PhD qualifier exam in Spring 2020 or beyond:

In addition to the minimum requirements ruled by the regulations, in order to graduate from the PhD program of the GSNAS, there must be at least one article accepted to be published in a journal cited in one of the following indexes: SCI, SCIE, DAAI, SSCI, AHCI or that is in the Q1 or Q2 group (Scimago Journal Ranking) (Q1, Q2 or Q3 group for a PhD candidate in Mathematics program)



Thesis Preparation

Please warn your students that they prepare their thesis in accordance with the guidelines and format given in the [Word Version of Thesis and Guidelines](#) document available in Thesis Guidelines Documents link on our website

****Format document is updated regularly, please use the current (updated) version of the format document!***



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Thesis Guidelines



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MSc Thesis Approval Page

(With original signatures in hard-copy thesis)



THESIS TITLE

THESIS TITLE

APPROVED BY:

Prof. Dr. Name Surname
(Thesis Supervisor)
(..... University)

Prof. Dr. Name Surname
(..... University)

Assist. Prof. Dr. Name Surname
(..... University)

APPROVED BY:

Prof. Dr. Name Surname
(Thesis Supervisor)
(..... University)

Prof. Dr. Name Surname
(Thesis Co-Supervisor)
(..... University)

Prof. Dr. Name Surname
(..... University)

Assoc. Prof. Dr. Name Surname
(..... University)

Assist. Prof. Dr. Name Surname
(..... University)

PhD Thesis Approval Page

(With original signatures in hard-copy thesis)



THESIS TITLE

[THESIS TITLE]

APPROVED BY:

Prof. Dr. Name Surname
(Thesis Supervisor)
(..... University)

Prof. Dr. Name Surname
(..... University)

Prof. Dr. Name Surname
(..... University)

Assoc. Prof. Dr. Name Surname
(..... University)

Assist. Prof. Dr. Name Surname
(..... University)

APPROVED BY:

Prof. Dr. Name Surname
(Thesis Supervisor)
(..... University)

Assoc. Prof. Dr. Name Surname
(Thesis Co-Supervisor)
(..... University)

Prof. Dr. Name Surname
(..... University)

Prof. Dr. Name Surname
(..... University)

Assoc. Prof. Dr. Name Surname
(..... University)

Assist. Prof. Dr. Name Surname
(..... University)



Plagiarism Declaration Page (With original signature in hard-copy thesis)

(A second copy with the original signature will also be given to the Institute with the hard copy thesis)

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I hereby declare that this thesis is my own work and that all information in this thesis has been obtained and presented in accordance with academic rules and ethical conduct. I have fully cited and referenced all material and results as required by these rules and conduct, and this thesis study does not contain any plagiarism. If any material used in the thesis requires copyright, the necessary permissions have been obtained. No material from this thesis has been used for the award of another degree.

I accept all kinds of legal liability that may arise in case contrary to these situations.

Name, Last name

Signature



Announcement

All Faculty members must take an ORCID through YÖKSİS (<http://yoksis.gov.tr/>) or enter their current ORCID number to their YÖKSİS account.

YÖKSİS üzerinden ORCID alınması ya da ORCID numaralarının YÖKSİS'e girilmesi işlem adımları

1. <http://yoksis.gov.tr/> adresinden kullanıcı adınız ve şifreniz ile giriş yapın.
2. **Personel işlemleri** sekmesinden **Özgeçmiş işlemleri > Özgeçmiş oluşturma** yolunu takip edin.
3. Çıkan ekrandan **Kişisel bilgiler** butonuna tıklayın.
4. Kişisel bilgiler ekranının üçüncü sekmesi olan **YÖK Akademik** sekmesini açın.
5. Bu sekmeden mevcut ORCID numaranızı ilgili alana girebilir ya da ORCID al butonuna tıklayarak ORCID alabilirsiniz.
6. Bu işlemler sonrasında Değişiklikleri Kaydet butonuna tıklayın



Graduate School of Natural and Applied Sciences

Important Reminders:

- Please check **academic calender of the Graduate School for deadlines.**
- Please make sure to meet the deadlines to avoid problems in course registration (offered courses list, prep. protocols).

- Students must register every semester regarding of their stage in the program (qualifying, proposing, thesis etc.)



Thank you!

<http://fbe.yeditepe.edu.tr>



<http://yeditepe.edu.tr/institutes/science-engineering>

<http://yeditepe.edu.tr/enstituler/fen-bilimleri-enstitusu>