**PhD Process**

**Registration for Doctoral Degree**
- Does the student enroll for remedial courses?
  - Yes → Student should register to the remedial courses assigned for him/her on OBS
  - No → Studentship ceases.

**Form. After a**
- And Thesis Proposal Seminar is presented to the Jury for progress meetings. After Maximum 6 months later

**UlusalTezMerkezi/giris.jsp** provided, the student should first become a member and activate the membership and then complete

**Reference Number** and submitted with the D5 form to the Grad School.

**YÖK Regulation of Graduate School**
- is available [here](#).

**No**
- Does the student successfully complete the Remedial Course Program in 2 Terms with minimum grade of CC for each course?
  - Yes → Beginning of the Program
  - No → Studentship ceases.

**Yes**
- XXX690 PhD Seminar Course is taken.

**Minimum 8 semesters, maximum 12 semesters to fulfill PhD degree requirement.
Minimum 10 semesters, maximum 14 semesters to fulfill PhD on BSc degree requirement.**

**Form D6** is submitted to Grad School.

**Has XXX691 been taken at the latest in the 5th semester?**
- Yes → At least 3 weeks ago before the qualifier exam, Form D2 is submitted and thesis advisor is appointed.
  - No → Studentship ceases.

**Yes**
- At the latest by the end of the second semester, Form D1 is submitted and thesis advisor is appointed.

**Yes**
- Qualifier Exam Period begins at the latest by the end of the 4th semester in PhD Period / the 6th semester in PhD on BSc Period

**No**
- XXX690 PhD Seminar Course is taken.

**At the latest by the end of July / January,**
- Graduate School Calendar should be checked,
- Doctoral Degree
- Registration for
- Form D4 is submitted to Grad School and jury for progress meetings is appointed. Jury for progress meetings (TIK): 3 members (1 member from a different university)

- XXX700 PhD Dissertation Course is taken each semester till graduation.

**At least 3 weeks ago before the**
- Qualifier Exam Period

**Yes**
- Form D3 is submitted to Grad School and qualifier exam jury members are appointed.

**No**
- Studentship ceases.

**Thesis Proposal Report is submitted according to**
- [Thesis Proposal Report Format](#).

**In 1 month,**
- Form D4 is submitted to Grad School and jury for progress meetings is appointed. Jury for progress meetings (TIK): 3 members (1 member from a different university)

**Form D5** (Thesis Proposal) is submitted to Grad School and Thesis Proposal Seminar is presented to the Jury for progress meetings. After the acceptance of Thesis Proposal, using the link [https://tez.yok.gov.tr/UlusaltedMerkezi/giris.jsp](https://tez.yok.gov.tr/UlusaltedMerkezi/giris.jsp) provided, the student should first become a member and activate the membership and then complete and save the Thesis Data Entry Form. After a Reference Number is obtained, the form should be printed, signed and submitted with the D5 form to the Grad School.

**Maximum 6 months later,**
- Form D5 is submitted to Grad School and Thesis Proposal Seminar is presented to the Jury for progress meetings. After the acceptance of Thesis Proposal, using the link [https://tez.yok.gov.tr/UlusaltedMerkezi/giris.jsp](https://tez.yok.gov.tr/UlusaltedMerkezi/giris.jsp) provided, the student should first become a member and activate the membership and then complete and save the Thesis Data Entry Form. After a Reference Number is obtained, the form should be printed, signed and submitted with the D5 form to the Grad School.

**If approval of the ethics committee is required,** the ethics committee report should be obtained before the thesis work started and submitted to the Institute together with the thesis defense committee proposal form.

**Revision Date: 02.11.2018**

**Once every 6 months (End of July / January, Graduate School Calendar should be checked),**
- Thesis Review Meeting Report is prepared and progress meeting takes place. Form D5 is submitted to Grad School

**Studentship ceases when the student is unsuccessful from two succeeding reports or 3 reports as a whole.**

**If the thesis work is completed after at least 3 successful thesis review meetings, Thesis Submission Process starts.**

**PhD Degree is fulfilled.**